

# First Aid Procedure

First Aid to administered by coaches who have first aid certificate – these coaches are Kim Reeves and all lead coaches.

Qualified first aid coaches to assist in stabilising injured or ill person, will seek professional assistance if required by dialling 999.

First aid box will be located at the first aid room

All incidents / accidents to be reported to Kim Reeves

All incidents / accidents to be reported on an accident log sheet and passed to Kim Reeves.

Parent / guardian to be informed of all incidents and will be required to sign stating they have been informed of the incident/accident.